



Check In/Out Guide

Checking in/out of areas can be done by telephone or on the Fort Pickett iSportsman website.

You will need your Fort Pickett iSportsman permit number and your PIN number to use the telephone functionality

The Fort Pickett iSportsman telephone service can be reached at:

1-866-471-0225

This guide will walk you through the basics of the iSportsman checkin/checkout **online** procedures.

These instructions assume that you have already successfully set up an account and purchased the required permits. If you have not yet set up an account and purchased permits, please see the presentation outlining the registration process first.

Check In/Out:



Home Register **Check In/Out Reservations** Areas Maps Activity Info and Regulations FAQ My Account News



Welcome to the Fort Pickett iSportsman Service



Please reference the Fort Pickett [iSportsman Startup Guide](#) to help you through the registration process.

Please click on the Register tab to create an iSportsman user profile.

This is the first step for using iSportsman for recreational access on Fort Pickett.

If you currently have an active/valid Fort Pickett Hunting/Fishing Permit, please come by the game check station for validation of your existing permit and further instructions.

Please call **434-292-2618** to ensure that staff will be available at the time you plan to validate your permit.

To begin, click on the
“Check In/Out Reservations” tab



ATTENTION ALL FIREWOOD PARTICIPANTS: Please read the 2018-2019 **Firewood Program Regulations** prior to purchasing your Fort Pickett Firewood Permit.

It is your responsibility to read and understand these regulations in thier enrity. If you need assistance or clarification please contact the **Forestry Office: 434-292-8428**

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Check In/Out:

Enter the proper information
in these fields →

The image shows a login form with the following elements:

- A dropdown menu at the top labeled "Login with iSportsman Id" with a downward arrow.
- A text label "iSportsman Id" above a text input field.
- Placeholder text "Your Username, Email Address or Permit Number" below the first input field.
- A text label "Password or PIN" above a second text input field.
- A green "Login" button.
- Two buttons below: "Home Page" with a house icon and "My Account" with a gear icon.

A green rounded rectangle highlights the two input fields. A blue arrow points from the text "Enter the proper information in these fields" to the first input field. Another blue arrow points from the text "Then click 'Login'" to the "Login" button. Two horizontal orange lines extend from the left and right sides of the green box.

Then click "Login" →

Check In

Logged in as: **Joe Sportsman**

Sep 24, 2018 8:53:09 AM EST

Welcome to iSportsman Checkin / Checkout


Checkin

Make Reservation (not available at this time)


Click here
to check in

Reservation Schedule

Active until Sep 30, 2039

 [Su Mo Tu We Th Fr Sa] [Sep 17, 2018 - Sep 30, 2039 @ 23:59]

17:00 - 22:00

 All other times

 Logout and Return to Home Page

Select Activity

Now, select the activity you would like to participate in today.

Select Activity

Firewood

Fishing

General Hunting

Spots Remaining: 8

Rabbit Hunting

Spots Remaining: 5

Scouting

Spots Remaining: 28

Spring Turkey Hunting

Spots Remaining: 3

Upland Bird Hunting

Spots Remaining: 4

Waterfowl Hunting

Spots Remaining: 8

Start Over

Cancel Checkin

Select "Firewood",

Accept Acknowledgments

Acknowledgement

Firewood Permit Requirements

I HAVE READ AND UNDERSTAND THE MTC FORT PICKETT FIREWOOD PERMIT RULES AND REGULATIONS.

I Accept

I Do Not Accept

Acknowledgement

Firewood Check In/Out Reminder

Accompanying Permit Holders **must** be checked in as a participant by the Firewood Permit Holder at the time of check in, however **checkout must be completed separately.**

I Accept

I Do Not Accept

Now, we need to select the specific area we would like to collect firewood in; choose area 11 Firewood Cutting

Select Area

11 Firewood Cutting

12 Firewood Cutting

13 Firewood Cutting

14 Firewood Cutting

21 Firewood Cutting

40 Firewood Cutting

41 Firewood Cutting

42 Firewood Cutting

43 Firewood Cutting

44 Firewood Cutting

45 Firewood Cutting

46 Firewood Cutting

47 Firewood Cutting

48 Firewood Cutting

50 Firewood Cutting

51 Firewood Cutting

52 Firewood Cutting

53 Firewood Cutting

54 Firewood Cutting

55 Firewood Cutting

60 Firewood Cutting

OHA-A Firewood Cutting

OHA-B Firewood Cutting

OHA-C Firewood Cutting

OHA-D Firewood Cutting

Start Over

Cancel Checkin

Additional Participants

Additional Participants

Are there any other Participants?

Select either Yes or No

Additional Participants

Adding Participant

Permit Number	Last Initial
<input type="text" value="123456"/>	<input type="text" value="D"/>
<small>Enter the number without any leading '#' sign.</small>	<small>Initial of Last Name. For example, for John Doe type 'D'.</small>
<input type="button" value="Add Participant"/>	<input type="button" value="Cancel"/>

If you select Yes, you will then add the participants permit number and first initial of Last Name

Confirm Selection

This reminder tells us what time you must checkout.

Checkout Required
You must Checkout today by 11:59 PM

I Accept **I Do Not Accept**

Click "I Accept"

The box below gives us one last chance to make sure we are checking in to the correct area and activity

Confirmation Required

Checkin Time Now

Specific Location 11 Firewood Cutting

Activity Firewood

Acknowledgments Firewood Permit Requirements
Firewood Check In/Out Reminder

Don't forget to Checkout today before 7:00 PM Ⓞ

Confirm Checkin **Cancel**

After checking to ensure the information shown here is correct click "Confirm Checkin"

If the information is not correct, click "Cancel" to start over.

Checkin is complete!

You are now ready to collect Firewood in Area 11!

Now that you know how to check in before you head out,
let's go over how to check out when you are done.

Checkout

Follow the first two steps for check in/out from the previous slides in order to arrive at this page

Welcome to iSportsman Checkin / Checkout

a few seconds ago @ 9/28/18 12:47 PM

Activity Firewood

Location 11 Firewood Cutting

Checkout

Make Reservation

Logout and Return to Home Page

To check out, Click here

Confirm Checkout

Make sure the information listed here is correct...

Confirmation Required

Checkin Time 09/28/2018 12:47 PM

Specific Location 11 Firewood Cutting

Activity Firewood
Acknowledgements Firewood Permit Requirements
Firewood Check In/Out Reminder

Confirm Checkout

Cancel

...then click here to confirm checkout.

REMINDER:

All participants will need to check out separately.

Congratulations!

You have now completed a successful checkout.

Questions?

Please contact the Forestry Office with any questions you have concerning the iSportsman service. (434)292-8428